

MINUTES
BUILDINGS & GROUNDS COMMITTEE MEETING
January 21, 2025

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Buildings & Grounds Committee was held on January 21, 2025, at 7:01 p.m. at Triphahn Center in Hoffman Estates, IL.

Present: Chairman Evans, Commissioner Friedman, Comm Reps Dowling and Sernett

Absent: Comm Reps Meyer and Poeschel

Also Present: Executive Director Talsma, Director of Parks, Planning and Maintenance Hugen, Director of Recreation Miletic, Executive Assistant Flynn, IT Specialist Hassler

Audience: President Chhatwani, Commissioners McGinn, Kaplan, McGregor, and Dressler

2. Approval of Agenda:

Commissioner Friedman made a motion, seconded by Comm Rep Sernett to approve the agenda as presented. The motion carried by voice vote.

3. Approval of the Minutes:

Comm Rep Meyer made a motion, seconded by Comm Rep Sernett to approve the minutes of the November 19, 2024 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. Old Business:

None

6. **New Business:**

A. District Vehicle Purchases / M25-001

Commissioner Friedman made a motion, seconded by Comm Rep Sernett, to recommend to the full board to approve the purchase of two Ford F250 XL trucks for a total of \$92,992.00 to Landmark Ford Inc.

Commissioner Friedman asked what the lifespan of the trucks is. Director Huguen said it depends on the use of them, whether or not they are used for towing, for example. The trucks we are replacing are 24 years old.

The motion carried by voice vote.

B. Vehicle Insurance Claim Purchase / M25-004

Comm Rep Sernett made a motion, seconded by Comm Rep Dowling to recommend to the full board the approval of the purchase of one Ford F250 for a total of \$46,046 to Landmark Ford Inc.

Executive Director Talsma said that normally PDRMA would replace the truck with the same make/model, but we could not find a Dodge Dakota. PDRMA gave us a replacement value of \$36,000, and we have to pay the difference in value for the F250 truck.

The motion carried by voice vote.

C. Flooring Purchase and Installation for Bridges of Poplar Creek / M25-007

Commissioner Friedman made a motion, seconded by Comm Rep Dowling to recommend to the full board the approval of the purchase and installation of flooring at Bridges of Poplar Creek, including the alternate office section and addendum #1 for stairs and wood base cove, from Scharm Floor Covering for \$84,057.00 and a 15% contingency of \$12,608.55 for a total of \$96,665.55.

Deputy Director Bechtold explained that this is a basic flooring replacement. We will be replacing all carpet on the first floor with vinyl flooring, mirroring what is on the second floor.

The motion carried by voice vote.

D. Driving Range and Hitting Mat Renovation / M25-002

Commissioner Friedman made a motion, seconded by Comm Rep Dowling to approve the purchase of the Pro Drive Tee Line System surface and installation from Forever Lawn for a total of \$61,461.58 with a contingency of 10% for a total of \$67,607.68.

Director Hugen explained that you see natural grass between the sections, because it helps to make a natural bend in the design of the range.

The motion carried by voice vote.

E. Purchase and Installation of Hunters Ridge Playground Equipment / M25-009

Comm Rep Dowling made a motion, seconded by Commissioner Friedman to recommend to the full board the purchase of Hunters Ridge Playground equipment and installation to Team Reil for a total of \$291,130.00.

Director Hugen explained that the playground design is based on public input received when applying for the OSLAD grant.

Commissioner Evans asked why there is no contingency added to this bid. Director Hugen said the Team Reil is turnkeying the entire project. In-house staff will tear out the old playground and do the restoration, but Team Reil will do the installation of the stone, as well as the playground equipment. They bid on cost and not time and material. Executive Director Talsma added that this purchase is through Sourcewell so it is a fixed price.

The motion carried by voice vote.

F. Parks, Planning & Maintenance Board Report and 4Q2024 Goals / M25-003

Comm Rep Sernett made a motion, seconded by Commissioner Friedman, to include the Parks, Planning & Maintenance January Board Report and 4th Quarter Goals in the January Executive Director's Report.

The motion carried by voice vote.

7. **Committee Member Comments:**

Comm Rep Sernett said everything looks good.

8. **Adjournment:**

Commissioner Friedman made a motion, seconded by Comm Rep Sernett to adjourn the meeting at 7:13 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Cindy Flynn
Executive Assistant

The following questions were asked and answered via email prior to the meeting:

1. Wow! \$36K for a 15 year old truck? That's quite a settlement! Wish I could sell for PDRMA.
PDRMA is currently using the replacement value, but may move to depreciated value at some point.
2. "Forever Lawn" that's a legally scary brand name – what is their warranty? Forever?
Forever Lawn offers a standard manufacturer's warranty of five years on the turf and two years on the installation.