

MINUTES
ADMINISTRATION & FINANCE COMMITTEE
November 25, 2025

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Administration and Finance Committee was held on November 25, 2025, at 7:05 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Chairman McGinn, Commissioner Kaplan Comm Reps L. Henderson, Wilson, and Winner

Absent: Community Reps Musial and Harner

Also Present: Executive Director Talsma, Deputy Director Bechtold, Director of Administrative Services Rivas, Director of Finance Vogt, Director of Recreation Sweeney, Executive Assistant Flynn

Audience: President Friedman, Commissioners Chhatwani, Dressler, and MacGregor

2. Approval of Agenda:

Executive Director Talsma noted that the Announcement of the Intent to Levy will include a motion.

Comm Rep Henderson made a motion, seconded by Comm Rep Winner to approve the agenda as amended. The motion carried by voice vote.

3. Approval of the Minutes:

Commissioner Henderson made a motion, seconded by Comm Rep Winner to approve the minutes of the September 30, 2025 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. Old Business:

None

6. New Business:

A. Announcement of Proposed Tax Levy / M25-111

Comm Rep Winner made a motion, seconded by Comm Rep Henderson to recommend to the full board to approve the intent to levy \$12,812,300 for the 2025 Tax Levy to be collected for the 2026 fiscal year.

The motion carried by voice vote.

B. Administration, Finance & IT Report / M25-104

Comm Rep Wilson made a motion, seconded by Comm Rep Henderson to recommend to the full board to include the November Administration, Finance & IT Report in the November Executive Director's Report.

Executive Director Talsma introduced Julie Vogt, new Director of Finance. She is a CPA and a CMA and has jumped into her role working on the levy and the budget. Julie is reporting to Deputy Director Bechtold.

Director Rivas said we are transitioning to IPBC for health insurance beginning in February.

Commissioner McGinn asked if there was any residual impact from the attempted cyber attack. Executive Director Talsma said no, that we were lucky. PDRMA is averaging one incident per month with their members. Our security protocols kicked in, and our IT staff did a great job. PDRMA sent in a team to make sure nothing was compromised. The largest cost was for the forensic legal team that came in. We did lose the HVAC computer, some desktop computers, and a camera server. This was all covered by insurance with a \$1,000 deductible.

The motion carried by voice vote.

C. Open and Paid Invoice Register: \$1,539,999.62:

Comm Rep Wilson made a motion, seconded by Comm Rep Winner to recommend the Board approve the Open and Paid Invoice Register as presented.

Comm Rep Winner asked about the goal posts purchased for the field at Sycamore Park, and if HEAA pays us for the use of that field. Executive Director Talsma said yes, that is a rental. This used to be a larger agreement, but the size of the football program is smaller than in the past, so this is now an hourly rental rate, and we have access to use the field as well.

The motion carried by voice vote.

D. Revenue and Expenditure Report

Comm Rep Wilson made a motion, seconded by Comm Rep Winner to recommend the Board approve the Revenue and Expenditure Report as presented.

The motion carried by voice vote.

7. Committee Member Comments:

Comm Rep Winner said welcome to Julie Vogt. He also read the B&G packet and said it is great we are going with solar on all three facilities.

Commissioner McGinn said thank you to the Community Reps, and he is looking forward to Santa's Breakfast next weekend. Director Bechtold said the event is almost sold out.

8. Adjournment:

Comm Rep Winner made a motion, seconded by Comm Rep Henderson to adjourn the meeting at 7:16 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Cindy Flynn
Executive Assistant

The following questions were asked and answered via email prior to the A&F meeting:

1. What does the "no tanks" description mean regarding the new Zamboni to be purchased?
[In the description for the Zamboni, the term "no tanks" means that the propane tanks are not included in the purchase. We will still be using propane tanks to power the Zamboni.](#)
2. I noticed a few lessons listed under Brian Dumler and James Karas. Based on the budget, it looks like we may be paying for golf lessons for them. Can you confirm if that is correct?
[Brian Dumler and Jim Karras are our Independent Contractors that teach private and group lessons for the district. They are 90%/10% split for private lessons and 70/30 split for group lessons.](#)
3. Sterling Network Integration – last two lines and bulk of dollars of invoice say insur claim rec cyber – are we filing an insurance claim for these costs?
[Yes, we have cyber security coverage with PDRMA and are filing a claim for all costs associated with our recovery from the attempted cyber attack in September.](#)
4. Village of Hoffman Estates – line for South Ridge Splash Pad is October. I thought we closed the splash pad in September.
[The water bill from September was paid in October.](#)